

# CCA FLOORS & INTERIORS

Application for Employment



APPLICANT INFORMATION				
Last Name	First	M.I.	Date	
Street Address			Apartment/Unit #	
City	State	ZIP		
Phone	E-mail Address			
Date Available	Social Security No.	Desired Salary		
Position Applied for	Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>	Temporary <input type="checkbox"/>	Seasonal <input type="checkbox"/>
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>
				NO <input type="checkbox"/>
Have you ever been employed here before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Are you able to meet the attendance requirements of the position?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever been denied access to a secure facility or any type of security clearance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Do you <i>currently</i> have a security clearance and if so, from what federal agency?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Agency:	
Driver's license number:	State:			

EDUCATION				
High School	Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
			Degree	
College	Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
			Degree	
Other	Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
			Degree	

SKILLS AND QUALIFICATIONS
<i>Please summarize any special skills and qualifications acquired from employment or other experiences.</i>

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	

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Full Name	Relationship
Company	Phone (    )
Address	

## PREVIOUS EMPLOYMENT

Company	Phone (    )
Address	Supervisor
Job Title	Starting Salary \$                      Ending Salary \$
Responsibilities	
From	To Reason for Leaving
May we contact your previous supervisor for a reference?                      YES <input type="checkbox"/> NO <input type="checkbox"/>	

Company	Phone (    )
Address	Supervisor
Job Title	Starting Salary \$                      Ending Salary \$
Responsibilities	
From	To Reason for Leaving
May we contact your previous supervisor for a reference?                      YES <input type="checkbox"/> NO <input type="checkbox"/>	

Company	Phone (    )
Address	Supervisor
Job Title	Starting Salary \$                      Ending Salary \$
Responsibilities	
From	To Reason for Leaving
May we contact your previous supervisor for a reference?                      YES <input type="checkbox"/> NO <input type="checkbox"/>	

## DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/ or separation from Commercial Carpets of America’s service if I have been employed

I authorize Commercial Carpets of America or their representative, to obtain any information relating to my activities from schools, residential management agents, employers, criminal justice agencies, retail business establishments, credit entities or other sources of information. This information may include, but is not limited to, my academic, residential, achievement, performance, attendance, disciplinary, employment history, credit and criminal history record of information.

Copies of this authorization that show my signature are as valid as the original release signed by me. This authorization is valid for two (2) years from the date signed.

Commercial Carpets of America is an Equal Opportunity Employer. Commercial Carpets of America does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant’s consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from Commercial Carpets of America and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that just as I am free to resign at any time, Commercial Carpets of America reserves the right to terminate my employment at any time, with or without cause or notice. I understand that no representative of Commercial Carpets of America has the authority to make any assurances to the contrary.

Signature	Date
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